



Springwoods School Advisory Council (SAC)

Former Parent Advisory Council (PAC)

The meeting commenced at 6.00pm
December 6, 2023

1. Welcome (1 min)

Principal mainor was unable to attend the meeting as she is still recovering.

2. Hot Topics (~ 20 mins)

Mrs. Sara Rodriguez (Parent Liaison)

- Has sent a survey and gotten really good responses and parents feel welcome.
 - Notable suggestion: Organizing a Kindergarten welcome night to allow them to familiarize themselves with school without presence of other grade level children.
- Absenteeism Rate is going down thanks to the efforts of communicating with parents. Was about 26% las year and it is now down to 8%.
- Purple Star Events being held to help military families.
- She is also spearheading the Weekend Backpack program.

3. Budget updates (~ 5mins) - Burton

Report from bookkeeper shows we are in a great spot given the amount of unencumbered funds for this time of the year and no large expenses being foreseen. Our school gets a budget set based on the amount of students enrolled and it mainly goes to pay for substitutes, paper, and similar supplies including subscriptions.

4. Updates on Improvement plan (~25-30 mins) - Harkins

Based on the PWCS Strategic Plan.

- Learning and Achievement Goals
 - Reading and Math – hoping for 87% pass rate
 - Reading for grades 3 to 5 – scored above a 67% pass rate and right on track
 - ELL rate also above 67%
 - SOL tests are different than unit tests, but still provides information needed to intervene as needed.
 - Math is around 70% and goal is about 85%
 - K-3 is near the goal.
 - Science – 5th grade overall is consistently above their peers. Above the charts.
 - Positive Climate and Culture
 - Chronic Absenteeism Rate
 - 26% last year and 8% as of yesterday.
 - This is due to the awareness campaign.
 - Letters being sent out to parents as needed.
 - Still struggling with vacations during the school year.
5. **PTA** - Several events that support the academic enrichment of the students.
 6. **SubFair** – Some staff members have taken the task of spearheading a substitute event.
 7. **Newsletters** – It has been noted that all parents are receiving consistent newsletters from the teachers.
 8. **SACI Rep. Debrief** (Duncan) – Meeting last month (very large group). Organization changes discussed. PWCS is a \$2 billion dollar concern. For each group represented, for the reps to be able to bring their voice to the process, not to implement policy. The strategic plan mentioned above was also discussed and how data is driving changes (these are also available online). Goal is to see all changes implemented by 2025. That come every July the reps have the ability to meet with the head of finance to provide the most pressing concerns so that it can be taken into account when finalizing the budget process.
More information on SACI can be found at:
https://www.pwcs.edu/about_us/advisory_committees/superintendent_s_advisory_council_on_instruction/index
 9. **Current Projects (3 mins)**
 - a. **Winter Market** – Planned with short notice but the materials were not provided. Poster location seems to be unknown.
 - b. **Storage for SAC Materials** – need to identify a location.
 - c. **Attendance Flyer** – Maybe send it out in January for third quarter.
 10. **Substitute Event** – Has not happened yet. Goal is to provide familiarization of what it is all about and try to develop a cadre of substitutes. But the main goal is to support parents that may be interested. Somebody from the district was going to send some flyers and

information. Chelsi to reach out to PTA as well. SAC support may not be needed as much. Event to take place on 12/13/2023.

11. Open Forum (~ 15 mins)

Code Orange – Trying to make it as easy as possible. IT issues and instructions being sent. Omar will reach out to Mr. Harkins individually to show what the issue is. Lots of possible Tech issues abound. And students will be given training so that they can be ready. Parent meeting to take place where the PWCS IT number will be provided.

Morning Drop-offs – We have lost some parking spots in top lot. Some people from risk management told the school not to use bus loop. But now they are able to resume bus loop drop-off for late arrivals (8:40 or later). Dismissals are being done fairly quickly (typically done by 3:45). Maybe better communication regarding changes to drop-offs.

12. Possible agenda items for next meeting (~ 3mins)

Hot topics
Budget Updates
Improvement Plan Updates
SACI Updates
Sub Event Updates

13. Adjournment

The meeting closed at ~7.08pm

NEXT MEETING IS MARCH 6, 2024