



Springwoods School Advisory Council (SAC) Former Parent Advisory Council (PAC)

Meeting Minutes
Wednesday, March 19th, 2025
Location: Virtual (Zoom)

Meeting called to order at 6:00 pm

In Attendance:

Janeene Mainor (*Principal*)
Kenneth Harkins (*Assistant Principal*)
Ken Burton (*Assistant Principal*)
Daniela Loera (*Senior Chair*)
Satasha Torres (*SAC Chair*)
Kate Finnern (*SACI Rep*)
Duncan Torkornoo (*SACI Rep*)
Chelsi Shalal (*Recording Secretary*)

Sara Rodriguez (*Parent Liaison*)

General Members:

Michelle Landers
Sara Lima
Brooke Klein
Alexandra Lungi (*PTA President*)

1. Welcome

- Meeting called to order at 6:02 pm.
- Satasha noted that this is the fifth SAC meeting of the year.
 - **Reminders + Meeting Structure**
 - **Attendance + Participation**
 - Satsha discussed the importance of attendance at meetings and participation in SAC tasks.
 - **Progress on Bylaws**
 - Bylaw updates are still in progress.
 - Satasha reminded SAC members to actively participate and respond to communication regarding bylaw updates.

2. Budget Updates

- Mrs. Mainor gave an overview of the budget for the current year.
 - No major expenditures are planned for the current year.
- Mrs. Mainor gave an overview of the planned/expected budget for next year.
 - Currently in the preliminary phase of the budget for the next school year (will be finalized in May).

- Springwoods is slated to receive the K-3rd class size grant.
 - Will keep class sizes capped at 24 students per class for K-3rd.
- Positions to be added for next year:
 - Math Coach, Special Education Teacher, Custodian, Multi-lingual Teacher.
 - With these new positions, Springwood's staffing will be at 96% which is very good.

3. Updates on School Improvement Plan

- Mid-Year Review discussed by Mrs. Mainor.
 - On target in reading and math.
 - Reviewed current averages/levels for math, reading, and science.
 - Above or commiserate with county averages across these subject areas.

4. Hot Topics (Admin)

- **SOL's**
 - Mr. Harkins gave an overview of SOL schedule for all testing grades.
 - Majority of testing windows begin after Spring Break
 - Students who score within a certain range are given a chance to retake
- **SAC Rubric (High Functioning Principal Advisory Council Indicators)**
 - We are on track for 20/20 points for mid-year.
 - Rubric will be completed again at the end of the year.

5. SACI Report (Duncan and Kate)

- Kate reported on February SACI meeting
 - Multi-Tiered System of Supports (MTSS)
 - Framework to provide different levels of support for students based on their individual needs
 - Tiered-system approach to intervention - ranging from whole class instruction to targeted, individual interventions
 - Health Supports
 - Hazel Health (new program) - telehealth mental health support for K-12 (free to families)
 - Teacher Recruiting and Teacher Retention
 - International Teachers/Ambassador Program
 - "Growing Our Own Teachers" Program through PWCS
 - Family Engagement
 - FACES - Family Academic and Community Engagement Specialist (at certain schools)
 - Parent Liaisons
- Duncan reported on March SACI meeting
 - Budget Discussion

- Renovations and Improvements
 - Money allocation to schools
 - Dependent on a school's specific needs
 - Federal Funding and Impacts
 - No impacts to the county are anticipated at this time
 - PWCS has money allocated to address impacted areas/programs that arise.
- Challenges with Enrollment
 - Transient area - loss of students moving to southern areas of Virginia
- Dr. McDade will be at the next SACI meeting. Questions for Dr. McDade can be submitted to SACI reps for consideration.

6. Open Forum

- Member brought up concerns about cafeteria environment.
 - Two additional members stated that they have similar concerns.
 - Mrs. Mainor acknowledged the member's comment and stated that she would need more specific information. Mrs. Mainor will contact the members to discuss further outside of the meeting.
- PTA President revisited the library funding needs discussed at the February SAC meeting.
 - PTA is willing to commit \$5,000 for this year and an additional \$5,000 for next year for these needs.
 - PTA use of funds will require an amendment to the budget - to be voted on during tomorrow's PTA meeting.
 - PTA President encouraged attendance to meet the threshold needed for the vote to occur.
- Member asked what is done to assist students with SOLs since they are right after spring break.
 - Mr. Harkins discussed spiral reviews (in class) and at-home practice.
 - Review material provided by teachers is sourced from multiple resources.
 - The county has provided curriculum guides that note resources that teachers can access/utilize.
- Member asked about class sizes for upper grades (referencing K-3rd grant for small class sizes). Expressed concern about larger class size for the upper grades and possible negative impacts.
 - Mrs. Mainor reviewed projected class sizes for 4th and 5th grade.
 - Mrs. Mainor discussed challenges with physical space in the school in relation to number of classes able to be offered.
- Mr. Harkins and Mrs. Mainor discussed the cost of teacher leave and substitutes.

8. Plans for Next Meeting + Adjournment

- Satasha reminded everyone the next meeting is May 14th.

- Satasha reminded members to respond to communication regarding the approval of bylaws.
- **Meeting adjourned at 6:53 pm.**