



Springwoods School Advisory Council (SAC) Former Parent Advisory Council (PAC)

Meeting Minutes
Wednesday, September 17th, 2025
Location: Virtual (Zoom)

Meeting called to order at 6:30 pm

In Attendance:

Janeene Mainor (*Principal*)
Kenneth Harkins (*Assistant Principal*)
Ken Burton (*Assistant Principal*)
Satasha Torres (*SAC Chair*)
Joe Weston (*Vice Chair*)
Kate Finnern (*SACI Rep*)
Duncan Torkornoo (*SACI Rep*)
Chelsi Shalal (*Recording Secretary*)
Sara Rodriguez (*Parent Liaison*)

General Members:

Michelle Landers
Jafer
Tikur Abay
Sara Hughes
Kirby
Alexandra Lungi
Manat Allah
B. Brown
Chinyere Abati
Elizabeth Torrens
Omar Torrens
Antwan Dugan
Isa Lopez Moore
Maria Cabrera
Angie
Ayana Muhammad Rutledge

1. Welcome

- Welcome by Satasha Torres (SAC Chair)
- Introduction of SAC Team and Roles
- Reminder for all participants to include their first and last names in the chat for record-keeping purposes
- Ms. Mainor (Principal) gave a brief overview of the role of SAC
- Sara Rodriguez (Parent Liaison) provided instructions in Spanish, asking members in attendance if they needed translation services — none were requested.

2. Principal Overview of Continuous Improvement Plan

- Ms. Mainor (Principal) gave a brief overview of the CIP, which focuses on student achievement and parent engagement
- 2024–2025 Data Overview:
 - SOL Data
 - Math SOL: 79% Pass Rate (ELL: 56%, SpEd: 40%)
 - Reading SOL: 77% (ELL: 54%, SpEd: 42%)
 - Achievement gap noted for ELL and SpEd students
 - Mr. Harkins (Assistant Principal) clarified that this is raw data, so numbers may differ slightly in other report.
 - Attendance:
 - 2024-2025 Goal: Less than 10% chronically absent (missing 18+ days)
 - 2024–2025 Actual: 9.4%
 - ELL: 13% | SpEd: 20%
 - Staff Autonomy:
 - 68% of teachers reported wanting more input in key school decisions
 - Parent Engagement:
 - 41% reported feeling fully engaged
- Strategic Priorities for 2025-2026:
 - Math SOL Goal: 85% (ELL: 75%, SpEd: 74%)
 - Reading SOL Goal: 85% (ELL: 74%, SpEd: 72%)
 - Focus: student discussions, deeper text engagement, peer-to-peer interaction
 - Absenteeism Goal: Less than 12% of ELL/SpEd students chronically absent
 - Early family engagement and intervention emphasized
 - Parent Engagement Goal: Increase overall engagement
 - Based on Gallup Survey (low response rate)
 - Results: 41% fully engaged, 37% indifferent, 27% actively disengaged
Springwoods scored above average in all categories except academic standards

3. Principal Overview of Budget (Mainor)

- Ms. Mainor (Principal) reviewed projected vs. actual student enrollment and its effect on budget
- Class Size Incentive Grant and class sizes discussed
- Budget finalized September 30 based on enrollment
- Flex Amounts:
 - Projected: \$587,880
 - Current: \$416,529
- If projected flex had been met, priorities would have been an additional 5th-grade teacher and math coach
- Current budget is healthy; full update will be provided at the next SAC meeting

4. SACI Intro (Duncan and Kate)

- Kate (SACI Representative) and Duncan (SACI Representative) explained SACI's purpose
- They attend monthly meetings with assistant superintendents/superintendent
- Each month covers a new topic, which reps bring back to SAC for updates, strategies, and ideas

5. Hot Topics

- **Changes to Attendance (Burton)**
 - Attendance is directly tied to achievement and accreditation
 - All absences count toward chronic absenteeism (excused or unexcused)
 - Schools no longer have discretion to excuse for extenuating circumstances
 - Doctor's notes may be required:
 - After 3 consecutive sick days
 - After 9 total sick days per year
 - Contact: Kim McClaren for policy questions
- **School Clubs (Burton)**
 - Overview of clubs offered; information available online
 - Financial assistance is available for all programs
 - PTA Clubs (5 total): Martial Arts, Basketball, Chess, LEGO, Crochet
 - PTA members received early access to club registration
 - Alexandria Lungi (PTA President) explained club processes and statistics
- **Member Outreach**
 - Ms. Mainor (Principal) emphasized the need for new SAC board members
 - Interest link available and a table will be set up at Back-to-School Night
 - Satasha Torres (SAC Chair) highlighted the goal of inclusive family representation

6. Open Forum

- Mainor reminded everyone about Back to School Night (dates and times are on the weekly newsletter) and encouraged everyone to attend.
- CIP percentages: Confirmed as pass rates
- EnVision Math Curriculum: Parents shared concerns and asked questions about the new math curriculum; administration gave a brief overview, addressed concerns, and shared it focuses on deeper thinking and "productive struggle"
- Clear Assignments: Parent expressed concern about unclear grading/assignment quality; they were encouraged to discuss directly with teachers
- Military-Connected Absences: Up to 5 excused days for active duty visits, but still count toward chronic absenteeism totals
- PTA Club Website: Error occurs when clubs are full; clarified by PTA member
- Early Dismissals: If present for the day, attendance counts, though instructional time lost still has an impact

7. Adjournment

- Meeting adjourned at 7:37 pm