



## Springwoods Parent Advisory Council Minutes

Sept 14, 2022

**Location:** Zoom

### **Present at the meeting:**

janeene mainor (Principal)  
Ken Burton (Asst Principal)  
Kenny Harkins (Asst Principal)  
Bassem El-hage (Parent)  
Pious Honney (Parent)  
Daniele Wagner Loera (Parent)  
Kia Woods (Parent)  
Elisa Dacales (Parent Liaison)

### **Approval of Agenda**

N/A

### **Approval of Previous Minutes**

N/A

### **Review of CIP progress monitoring**

### **Open Topics**

DL- Communicating to increase PAC interest as parents may feel disinterested or intimidated by the assumed purpose of PAC  
DL-Consider digitizing  
KW- Communication about drills should be explored how to include parents on front or backend  
KW- Consider using paper communications

### **Actions Required**

Admin will draft template for drill parent notification  
Admin will launch digital PAC application for 22-23 membership  
Admin will update website with PAC agenda, minutes, dates

### **Future Agenda Items**

Establish Roles  
Review of Current By-Laws  
Review of Dates: Nov 16, Jan 18, Mar 15, and May 17.

Submitted by: j mainor